

**Education & Personnel**  
**Meeting minutes for February 28, 2001**  
**Burbank Holiday Inn**  
**150 East Angeleno**  
**Burbank, California**  
**9am – 3pm**

**I. Introductions**

Members Present: Debbie Becker, Pat Kramm, Sean Trask, Nancy Steiner, Connie Telford, Geoff Money, Sharon Brockett, Carol Gunter, Roselyn Cope, Richard Watson, Miranda Swanson and Andrea Zeboski.

**II. Approval of the Minutes**

The minutes from the last three meetings were reviewed and approved by consensus. Several typos will be corrected.

**III. Review information from Conference and document from Conference**

1) Feedback from Workshops

?? Overall, the Conference went well. Debbie felt there was a good turnout and helpful feedback.

**IV. Update of Action Plans and Objectives**

1) Objective 1

?? The Brochures are almost completed. There was discussion regarding the salary ranges. There will be an insert to the brochure containing "salary ranges as of ...(date)." The group will survey some areas for the salary range – urban/rural, public/private.

?? By the next meeting, the group should identify a brochure mailing list and the printing costs.

2) Objective 2

?? The Document of Definitions has been completed.

?? For Action Step 5, the group feels that they should either develop a format for a training module or a recommendation for standard training module. It was also suggested that the group offer to pay some educators from the Paramedic Program Directors to develop a template and send it to EMDAC for review.

?? The group will work with EMDAC on Action Step 4 regarding scope of practice.

?? Pat, Nancy and Carol will work on the guidelines (Action Step 2) and present to EMDAC.

3) Objective 2B

?? The feeling of the group is that the other objectives are more important than this objective. Funding is a big issue. It was recommended that this objective be placed as a low priority.

4) Objective 3A

?? There was general agreement at the Conference that the DOT should be the minimum curriculum with the opportunity for enhancement. This will be recommended to the Vision Leadership Team.

5) Objective 3B

?? There was approval to use the same terminology as National registry.

?? It was recommended that CHP and/or State Fire Marshall do a presentation on the certification test if they want their test to be used.

?? The group will conduct a vote by e-mail on: local/central certification, centralized testing and EMSA approved EMT certification.

?? Action Step 3: It was recommended that there be a basic test (national registry) and eliminate the re-certification test. However, this idea was opposed because if there is no test, there is no continuing education. The compromise for this would be QI – for accountability, there should be stringent CE.

Status of Action Steps:

1. Pending.
2. Full Agreement.
3. Take to VLT to determine feasibility of statutory change. The group would like feedback from VLT on centralized certifying authority or keep it how it is now.
4. Dependent on Action Step 3.
5. Once the recommendation for Paramedic MDOs is complete, it should be applied to all levels of practitioners.

6) Objectives 4

?? The committee stands to invite individuals from rural areas to assist with this objective.

**Recommendations to be forwarded to the Vision Leadership Team**

- 1) **Objective 3A: Action Step 2 – Incorporate the US DOT for all levels of practitioners.**
- 2) **Objective 3B: Action Step 2 – Adopt same terminology for EMS practitioners (EMT-B, EMT-1).**

**V. Changes in Travel Voucher System**

As of March 1, 2001, travel vouchers are no longer available through Southwest Airlines. Instead, all Vision members should purchase their own tickets, which will then be reimbursed. If purchasing on the Internet, oftentimes Southwest will give double credit for flights. Requests for travel

must still be made through the Vision leads. Airfare under \$200 will be approved immediately, while airfare over \$200 will need special approval through the Vision Office. All members are encouraged to purchase refundable tickets in case a meeting is cancelled or relocated. Also, because of new EDD requirements, social security numbers and name (as it appears on the social security card) must be included on the travel expense claim form. Reimbursement will not be provided if these items are not on the form. One additional change is that expense claim forms no longer have to come to the Vision office, and can be mailed directly to: Sierra-Sacramento Valley EMS Agency, Attention Miranda Swanson, 5995 Pacific Street, Rocklin, CA 95677.

**VI. Next Meeting**

The next meeting is scheduled for April 5, 2001, from 9:00am – 3:00pm at the Oakland Airport. The sub-committee will meet the day before in Oakland.